

# Microsoft Outlook® 2010

The world's standard for business email

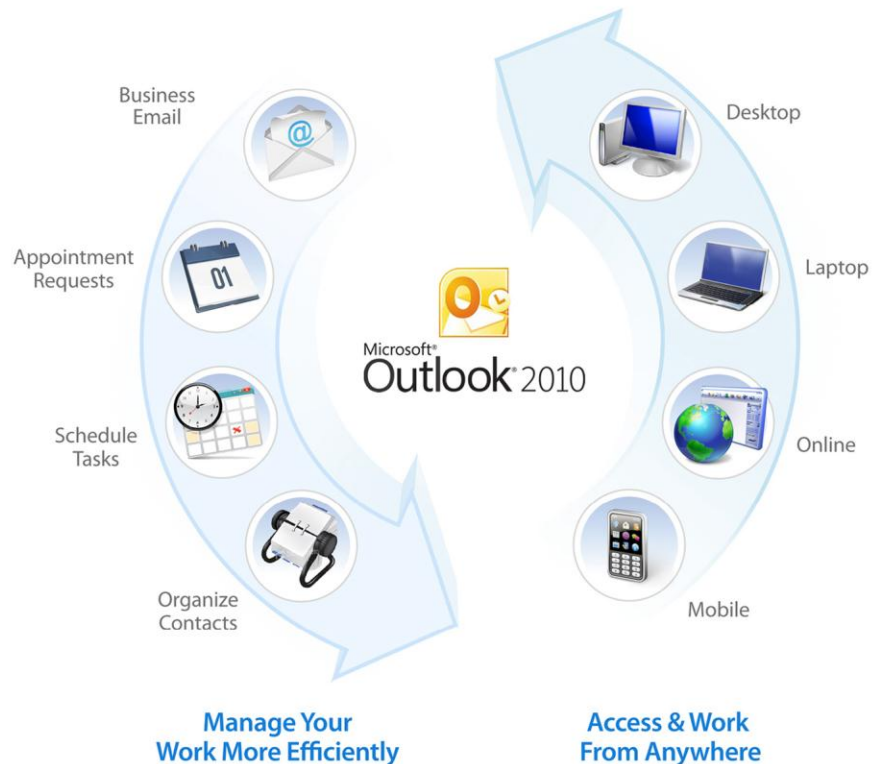


## Ready to upgrade to an even better Outlook? Look to your trusted IT partner!

Microsoft Outlook® 2010 and Outlook 2011 for Mac is the latest generation of the business email software used by tens of millions of companies around the world. But did you know it's also the foundation for a powerful suite of Microsoft® cloud services?

To equip your business to win in digital economy, start with Outlook 2010 and the local IT experts who you know and trust. We know Outlook and everything that can go with it—we also know you and where you want to go with your business.

Depend on our knowledge and experience to manage your cloud services, so you can manage and grow your business!



## Get the essential, do-everything business application

Microsoft Outlook® 2010 and Outlook 2011 for Mac is much more than just an email application—it's a powerful but easy-to-use information, organization and communications platform that includes a calendar, a task manager, a contact manager, a note taking tool, a journal and web browsing. Microsoft Outlook® has long been the world's most popular email application; and with the 2010 release, it's better than ever. Outlook 2010 and Outlook 2011 for Mac is now included as part of the Microsoft Office® suite—or, we will provide it to you free for every mailbox with hosted Microsoft Exchange®.

## The Power of Microsoft Outlook® 2010

Outlook 2010 provides an advanced new interface, along with a host of other new features, including:

- Contact cards to show pop-up details of all message participants
- Enhanced grouping of conversations - includes messages from all folders, and optionally from separate accounts
- Improved To-Do bar - showing how many appointments are not shown when space is limited, and other new features
- "People Pane" and Social Networking features

## Microsoft Outlook® 2011 for Mac

With Outlook 2011 for Mac, even more of the familiar power and convenience that makes Outlook the world's standard for business email comes to your Mac. You can now consolidate all your e-mail, from work and home, into a single folder. Streamline all your messages into one place, use one address book instead of many, and never lose track of where or how you're working. Best of all, it comes free with hosted Microsoft Exchange®. Outlook 2011 for Mac is now included as part of the Microsoft Office® productivity suite for Mac OS X —or, we will provide it to you free with hosted Microsoft Exchange®.

### Task Management

A task list provides the ability to create and track your tasks, and seamlessly tie them to email notifications and calendars for basic project and personal time management.

### Outlook® Contacts

Enables you to manage your customer, vendor and personal contacts to streamline your email communications.

### Calendar

Keep track of your schedule with daily, weekly or monthly views.

### Anywhere access

And you can easily access Outlook remotely by synchronizing with your Smartphone or using Outlook Web Access.

### Multiply the business value of Outlook 2010 and Outlook 2011 for Mac, with hosted Microsoft Exchange®

For a small monthly charge, hosted Exchange can elevate your Outlook 2010 to the powerful collaborative communications environment preferred by the world's most successful corporations. It makes your organization more productive and competitive by empowering you and your employees with the ability to access and share contacts, files, tasks and schedules – across both Macs and PCs.

## Delivered and supported by experts you know and trust

Ask about our individual and group plans for Outlook 2010 and Outlook 2011 for Mac – **FREE**, when you subscribe to hosted Microsoft Exchange®!

#### Choose from our Individual Plans

- 1 mailbox
- 2 GB storage
- ActiveSync for mobile devices
- Expert support whenever you need it
- Worry-free updates, patches, virus/spam protection, etc.
- Scalable service
- Daily backups
- 100% Data Protection Guarantee (backup/recovery)
- Secure Data Center

#### Choose from our Group Plans

- 3 mailboxes
- 4 GB storage per mailbox
- ActiveSync for mobile devices
- 1 GB SharePoint intranet portal
- Expert support whenever you need it
- Worry-free updates, patches, virus/spam protection, etc.
- Scalable service
- Daily backups
- 100% Data Protection Guarantee (backup/recovery)
- Secure Data Center

To learn more about Microsoft Outlook 2010 and Outlook 2011 for Mac, **contact us today:**

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